



Valuation Instruction Form:

Date of Instruction.....

Name of Client.....

Contact.....

Physical address.....

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Business Address.....

Capacity of Person Requesting Valuation.....

Purpose of Valuation.....

Ownership Documents.....

Addresses of properties to be valued.....

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Deposit Paid.....

Client's Signature.....

Valuation Officer's Signature.....

VALUATION TERMS AND CONDITIONS

Please see below the terms and conditions for the preparation of a valuation report:

Our fees are in terms of the gazetted scale of fees set by the Valuers Council of Zimbabwe Our fees attract 15% VAT which you are required to pay in accordance with VAT regulations and Act.

- a) For areas outside Harare you will be required to cover the cost of transport/flight and hotel accommodation which have to be paid for before the commencement of the valuation exercise.
- b) Our minimum fee is US\$200 plus VAT
- c) In the event that you cancel the instruction for whatever reason you will be required to pay abortive costs in the sum of US\$100.
- d) You are required to provide tenancy details and schedules an appointment for inspection if the property is tenanted.
- e) You are entitled to receive two bound copies of the valuation report. Should you require extra copies you will be charged depending on the number of copies.
- f) You are required to deposit the sum of US\$100 for all Valuations in Harare and surrounding areas.
- g) For work outside Harare, the deposit to be paid shall be negotiated between the parties.

We trust the above is acceptable and kindly ask that you sign below confirming your details of the valuation and instructing us to proceed.

I/We have read and understood the above terms and conditions and hereby instruct **Hillstec Real Estate** to conduct a valuation of the above property(ies).

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Full name/Company

Address.....Tel:.....

Signed.....Date.....